

SECRET

(When Filled In)

Declass Review by NGA.

SUMMARY INSPECTION REPORT

Classified Contract Security

TO: CHIEF, PROCUREMENT DIVISION, OL
CHIEF, SURVEY BRANCH, PSD/OS
Chief, Security Branch, AS, NPIC

DATE INSPECTED

3 & 6 March 1964
REASON FOR INSPECTION

TITLE OF INSPECTOR

Security Officer, OL/SS

New source for NPIC interest; determine if [redacted] is employed or has financial interest.
OFFICIAL RESPONSIBLE FOR SECURITY AT FACILITY OFFICIAL RESPONSIBLE FOR CONTRACT ADMINISTRATION

SECURITY RATING

AS A RESULT OF THE ABOVE INSPECTION, SUBJECT FIRM IS SECURITY APPROVED TO RECEIVE CLASSIFIED MATERIALS IN THE FOLLOWING CATEGORIES:

1. SECRET AGENCY STERILE CONTRACTUAL AND SECURITY DOCUMENTS ☒ YES ☐ NO
2. SECRET NON-STERILE TECHNICAL AND/OR INTELLIGENCE DOCUMENTS ☐ YES ☒ NO
3. TO WORK ON SECRET ITEMS OR PROJECTS CAPABLE OF BEING STORED IN APPROVED SAFE FILES DURING NON-WORKING HOURS ☐ YES ☒ NO
4. WORK ON SECRET ITEMS OR PROJECTS REQUIRING SECURE VAULT AREA ☐ YES ☒ NO
5. OTHER (Specify)

Contractor's filing cabinet with bar and changeable combination lock does not meet our requirements weightwise. However, Contractor has been approved for storage of documents up to and including Secret as the Contractor's plant is protected by an ADT alarm on all windows and doors during nonworking hours.

Contractor has several areas which could be used as restricted areas, but none have been approved as yet for use.

SECURITY EVALUATION (Details in SS/OL files)

S	U	NA	FACTORS	S	U	NA	FACTORS
			OVERALL PLANT SECURITY				DOCUMENT CONTROL PROCEDURES
			PROTECTIVE LIGHTING				EMPLOYEE IDENTIFICATION SYSTEM
			PROTECTIVE FENCING				VISITOR CONTROL PROCEDURES
			GUARD SYSTEMS				ADEQUATE NO. OF CLEARED PERSONNEL
			ELECTRONIC WARNING SERVICES				FIRE PREVENTION MEASURES
			ADT ON MAIN BLDG				SECURITY EDUCATIONAL PROGRAM
			RESTRICTED OR VAULT AREAS				MANAGEMENT ATTITUDE TOWARD SECURITY
			CONTROL OF KEYS AND COMBINATIONS				OTHER (Specify)

MAJOR SECURITY DEFECTS

None

APPROVED MAIL CHANNEL FOR CLASSIFIED CONTRACTUAL AND/OR SECURITY CORRESPONDENCE

OUTER ENVELOPE

INNER ENVELOPE

TO BE OPENED ONLY BY:

FORM 62 XERO COPY USE PREVIOUS EDITION.

XERO COPY

SECRET

EXCLUDED FROM COPY INTO DOWN-GRADING

(20-43)

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25X

SUMMARY INSPECTION REPORT - Continuation Sheet

SECURITY RECOMMENDATIONS (Number each item)

None

GENERAL INFORMATIONPersonnel:

The following employees hold a Secret AIO clearance:

Physical Security:

Contractor has one approved filing cabinet with bar and changeable combination lock. They have no guard force, but their plant has ADT protection on all external doors and windows.

Contractual:

Contractor has no classified documents from this Agency and none were left there at the time of the inspection.

Special:

It was determined that [redacted] an ex-Agency employee, is a Marketing Representative with the Contractor, and that he is one of several salesman who sell and handle various Government accounts.

Continued

CONTRACTOR'S REPRESENTATIVE ORALLY ADVISED OF RECOMMENDATIONS NUMBERED:

NA

CONTRACTOR'S REPRESENTATIVE ORALLY AGREED THAT CONTRACTOR WOULD ASSUME COSTS OF RECOMMENDATIONS NUMBERED:

NA

ACTION TAKEN OR REQUIRED

1. That OL/PD note the Contractor's approved mailing address which is shown on page one of this report.

DATE

PRIOR INSPECTIONS OR BRIEFINGS BY

SUGGESTED DATE OF NEXT INSPECTION

FORM 8-37 COPY 1a

12 March 1964

(20-43)

Xcial:

X1 [] sells to Ft. Belvoir, Ft. Monmouth, on Advanced Research Program at the Pentagon, and others. He has nothing to do with sales to the Agency, which Mr. 5X1 [] handles.

X1 It was also determined that [] may own about 200 to 300 shares of stock in [] with options on maybe 500 shares. This is about what most company employees have who are in his pay range. His name was never mentioned as a major stock holder, X1 having any other connection with [] except being a salesman.

General:

The following documents were returned to headquarters and are in OL/DS files:

Contractor's Secrecy and Security Agreement signed by []
Secrecy Agreements on: []

X1 [] preliminary prospectus dated 24 May 1961

The following material was returned to headquarters and is attached to OL/PD's copy of this report:

X1 Three brochures on []
X1 [] Report of Audit for the year ending 31 December 1962.

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COPY

XERO
COPY

XERO
COPY